




INTRANET PLATFORM

Alexandra MAYR
Université d'Alicante

PROJECT ONLINE

- Domain name:

www.projet-unilink.org
- Website
 - information on the project, partners, activities, dissemination purposes
- 'Intranet' access only for project partners
 - Main means of communication, sharing of documents, forum board for discussions
 - Each partner obtains a password to use the intranet



Ce projet a été financé avec le soutien de la Commission européenne.



HOW TO ACCESS THE INTRANET

Website www.projet-unilink.org



ONLY FOR MEMBERS!

Project Partners will receive a Password

1ST PAGE WHEN ENTERING INTRANET

Choose a project

alexandra.mayr@ua.es (Project Manager - UA) | [Edit account](#) | [Notifications\(4\)](#) | [Exit](#)

ACTIVITIES | DOWNLOAD AREA | WEB SITE | WUM | FORUM BOARD | DIRECTORY | KB

Week Month Year

LATEST DOCUMENTS IN ACTIVITIES

NAME	DATE	POSTED BY	ACT.#
2.1_Macro_analysis_guidelines.doc	2008/12/11	alexandra.mayr@ua.es	T2.1
IP-UnitLink_Kick-off_MINUTES.pdf	2008/12/11	alexandra.mayr@ua.es	T1.1
contract_IP-UnitLink.pdf	2008/11/26	alexandra.mayr@ua.es	T6.1
variedad en logo 2.jpg	2008/11/25	alexandra.mayr@ua.es	T5.2
logo8.jpg	2008/11/25	alexandra.mayr@ua.es	T5.2
logo3.jpg	2008/11/25	alexandra.mayr@ua.es	T5.2
logo2.jpg	2008/11/25	alexandra.mayr@ua.es	T5.2
variedad en logo 2.jpg	2008/11/25	alexandra.mayr@ua.es	WP5
logo8.jpg	2008/11/25	alexandra.mayr@ua.es	WP5
logo3.jpg	2008/11/25	alexandra.mayr@ua.es	WP5

PREVIOUS JANUARY, 2009 NEXT

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29	30	31 IP-UnitLink T2.1	01 IP-UnitLink T2.2	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	01

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ACTIVITIES – SELECT AN ACTIVITY

Choose a project

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WORK PACKAGES

NOTIFICATION	WP NUMBER	WORKPACKAGE	LEADER (PARTNER)	REPORTS & DOCS
	1	Preparation phase	Alexandra Mayr (UA) Francisco José Gallego Dolón (UA)	8
	2	Macro-level analysis phase	Alexandra Mayr (UA)	1
	3	Micro-level analysis phase	Alexandra Mayr (UA)	0
	4	Good practice phase	Alexandra Mayr (UA)	0
	5	Dissemination	Alexandra Mayr (UA)	8
	6	Project Management	Alexandra Mayr (UA)	1

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CLICK ON WORKPLAN

[Choose a project](#)

ILA
Red de
Proyectos Interdisciplinarios en Lenguas

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PROJECT MANAGEMENT AND QUALITY ASSURANCE

[Upload document](#)

WP Leader	Partner
Carolina Madeleine	Universidad de Alicante
Francisco José Gallego Dolón	Universidad de Alicante
Nizar Ayadi	Universidad de Alicante

[more](#)



WORKPLAN



REPORTS AND DELIVERABLES (0)



WORK DOCS (0)



MEETINGS DOCS (0)




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INDIVIDUAL TASKS OF EACH ACTIVITY

PREPARATION PHASE

[Upload document](#)

WP Leader	Partner
Alexandra Mayr	Universidad de Alicante
Francisco José Gallego Dolón	Universidad de Alicante

[more](#)



WORKPLAN



REPORTS AND DELIVERABLES (2)



WORK DOCS (1)



MEETINGS DOCS (5)

ACTIVITIES

NEW ACTIVITY				
CODE	NOTIFICATION	TYPE	DATE	TITLE
T1.1		task	punctual:2008-11-25	Virtual Kick-off meeting 
T1.2		task	from:2008-11-01 to:2008-12-01	Website set up 

SCREEN AFTER SELECTING A TASK

PREPARATION PHASE

Upload document

WP Leader Alexandra Mayr Francisco José Gallego Dolón	Partner Universidad de Alicante Universidad de Alicante
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more


 WORKPLAN


 REPORTS AND DELIVERABLES (2)


 WORK DOCS (1)


 MEETINGS DOCS (5)

↓

T1.1 VIRTUAL KICK-OFF MEETING

Properties	Edit	Discussions	Documents	Users
punctual 2008-11-25				
Description	Virtual Kick-off meeting			
Dates	punctual 2008-11-25			
Location	Skype			
Venue	Skype conference			


 WORKPLAN


 REPORTS AND DELIVERABLES (2)


 WORK DOCS (1)


 MEETINGS DOCS (5)

T1.1 VIRTUAL KICK-OFF MEETING

Properties	Edit	Discussions	Documents	Users
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Documents

 Virtual Kick-off meeting Max 20Mb/File Create Subarea

NAME	DATE	POSTED BY	DOWNLOADS	DOCUMENT TYPE
 Admin_financial_handbook_4.pdf (99674Kb)	2008/11/19 19:14:11	alexandra.mayr@ua.es3		Meetings docs
 application_form_EM_IP UNILINK.pdf (908877Kb)	2008/11/21 11:52:41	alexandra.mayr@ua.es0		Meetings docs

UPLOAD A DOCUMENT

T1.1 VIRTUAL KICK-OFF MEETING

Properties Edit Discussions Documents Users

Documents

Virtual Kick-off meeting Max 20Mb/File [Create Subarea](#)

NAME	DATE	POSTED BY	DOWNLOADS	DOCUMENT TYPE
Admin_financial_handbook_4.pdf (99674Kb)	2008/11/19 19:14:11	alexandra.mayr@ua.es3		Meetings docs

Upload document

Examiner...

☐ Public

Activity:

Document Type: Reports and deliverables

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FORUM BOARD

- For general questions ! Instead of emails!

QILA
Redes de Investigación en Informática

ACTIVITIES DOWNLOAD AREA WEB SITE WUM FORUM BOARD DIRECTORY

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FORUMBOARD

New Category

ALERTS

NEWS 0 posts in 0 topics

EVENTS 0 posts in 0 topics

Assessment Activities

PROCESS AND METHODOLOGY 0 posts in 0 topics

Training Activities

PROCESS AND METHODOLOGY 0 posts in 0 topics

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DIRECTORY – CONTACT INFORMATION

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DIRECTORY

Choose one option: **Users**

no image	 Elisa Ubis (Universidad de Alicante)	elisa.ubis@ua.es Phone:	2007-11-13
no image	 Rossana Pinna (Universidad de Alicante)	rpinna@ua.es Phone:	2008-11-25
no image	 Michelle Grindle (Universidad de Alicante)	michelle.grindle@ua.es skype:michelleatwork Phone:  +34 965 ...	2008-02-29



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WHY USING AND INTRANET PLATFORM

- facilitate communication
- reduced number of E-mails
- Easy sharing of documents (avoids problems due to full E-mail boxes)
- Forum board for general questions, thus questions and answers will be visible to all the consortium
- Please regularly visit and check the intranet!



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Thank you for your attention!

Merci beaucoup!

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